

March 2021
Your reference:
Our reference: RD/CCS

Electoral Services
Corporate Services Directorate
Town Hall
Lancaster Road
Preston PR1 2RL

**To:-
Prospective Election Candidates**

www.preston.gov.uk
tel. 01772 906715/906115
c.standing@preston.gov.uk

LOCAL

Dear Prospective Candidate

**USE OF THE ELECTORAL REGISTER & ABSENT VOTER LISTS
LOCAL ELECTIONS – 6 MAY 2021**

Every candidate at the forthcoming elections is entitled to a copy of the part of the full electoral register for the electoral area being contested together with a copy of the absent voter lists. A request for a copy of the register and the list of postal voters must be made in writing to the Electoral Registration Officer. (Forms for requesting a copy of the register and postal voters lists are attached).

The register and postal vote lists will be supplied by the Registration Officer on request, and will be supplied in data form unless a paper copy is specifically requested.

It is important to note that a number of legal restrictions apply to the use of information in the copy of the full register and postal lists. Candidates who have been supplied with a copy of the full electoral register must not pass on a copy of the register to any other person; must not disclose any information from the register (which is not contained in the edited version of the register) or make use of any such information ***other than for electoral purposes***. The same conditions apply in respect of the use of postal voter lists.

Any person who is found guilty of breaching these conditions may face a fine of up to £5,000.

Yours sincerely



Adrian Phillips
Returning Officer

Request for electoral register PRESTON CITY COUNCIL ELECTIONS

| | | | |
|--|--|-------------------------|-------------------|
| Name of electoral area: (e.g. Ward/Parish name) | | Date of election | 6 MAY 2021 |
|--|--|-------------------------|-------------------|

This form must be submitted to the **Electoral Registration Officer, Preston City Council, Town Hall, Lancaster Road, Preston, PR1 2RL** or emailed to electoralservices@preston.gov.uk

This form must be completed by the candidate.

| Declaration of candidacy and confirmation of legal use of electoral register information | |
|---|--|
| Name of Candidate | |
| <p>I declare that I am a candidate / election agent at the above named election. I will use the copy of the electoral register for electoral purposes and checking the validity of donations only. I will only allow others who are assisting me in my campaign to use my copy of the electoral register for the same purposes only. I understand that any use other than electoral or donation checking purposes is illegal with a maximum fine of £5,000.</p> | |
| Signed - Candidate | |

| Delivery details | |
|---|--------------------------|
| My application is for the electoral register in (tick one box only): | |
| Paper format | <input type="checkbox"/> |
| Data format | <input type="checkbox"/> |
| Delivery address: | |

| Contact details | |
|------------------------|--|
| Telephone | |
| Mobile | |
| Email | |

This electoral register can only be supplied, at the earliest, on the last date allowed for the notice of election to be published.

Request for absent vote list PRESTON CITY COUNCIL ELECTIONS

| | | | |
|--|--|-------------------------|-------------------|
| Name of electoral area: (e.g. Ward/Parish name) | | Date of election | 6 MAY 2021 |
|--|--|-------------------------|-------------------|

This form must be submitted to the **Electoral Registration Officer, Preston City Council, Town Hall, Lancaster Road, Preston, PR1 2RL** or emailed to **electoralservices@preston.gov.uk**

This form must be completed by the candidate.

| Declaration of candidacy and confirmation of legal use of absent vote list information | |
|--|--|
| Name of Candidate | |
| <p>I declare that I am a candidate. I will use my copy of the absent vote list (postal and/or proxy voters list) for electoral purposes only. I will only allow others who are assisting me in my campaign to use my copy of this data for the same purposes only. I understand that any use other than electoral purposes is illegal with a maximum fine of £5,000.</p> | |
| Signed Candidate | |

| Application and delivery details | | |
|--|--|--|
| My application is for the absent vote list in (you may tick as many boxes that you wish): | | |
| The current list of postal voters | | |
| The current list of proxy voters | | |
| The final list of postal voters | | |
| The final list of proxy voters | | |
| Please supply the data in (please tick one box only): | | |
| Paper format | | |
| Data format | | |
| Delivery address: | | |

| Contact details | |
|------------------------|--|
| Telephone | |
| Mobile | |
| Email | |